

Terms of Reference Resources Committee

Purpose:

To provide support and challenge to the leadership of the school and to hold them to account in relation to the use of resources to support the priorities of the school including: the leadership of teaching and learning; the school budget; the employment and development of staff; the premises.

Membership:

1 Chair: Kevin Stephenson – and members: Paul White, Phil Gibbins, Anthony Bolland, Annette Flooks, Gillian Wainwright, Carl Aspey and Kirsty Archer

Quorum:

3 Governors

Terms of Reference:

1. To ensure that all responsibilities relating to the School Financial Value Standard (SFVS) are met and that financial resources are managed effectively and the school provides value for money.
2. To produce the first budget of the financial year for presentation to the governing body for approval and provide termly updates following regular monitoring.
3. To exercise virement between heads of expenditure of the budget up to a limit of £5,000 as agreed by the full governing body
4. To determine the rates for the hiring of school premises.
5. To ensure matters of school security are addressed.
6. To ensure that matters in relation to the school premises are addressed.
7. To ensure that responsibilities in relation to health and safety are met.
8. To ensure that staffing structure is in place which meets the needs and priorities of the school and that current requirements in relation to safer recruitment practices are met.
9. To ensure that responsibilities in relation to newly qualified teachers (NQTs) are met and to support new school leaders as relevant.
10. To ensure that a robust system is in place for teacher appraisal and related CPD provision and pay awards.
11. To make decisions on pay awards for relevant teachers following recommendations from the Headteacher (or in case of the headteacher the review governors) based on the outcomes of the completed appraisal process.
12. To ensure a robust system is in place to monitor the quality of teaching and address underperformance.
13. To monitor and review on a scheduled basis relevant statutory policies including :
 - charging and remissions
 - health and safety
 - teacher appraisal
 - teachers' pay
 - staff discipline, conduct and grievance
 - accessibility plan

Updated and agreed November 2020