



Meltham CE Primary School
Holmfirth Road, Meltham, Holmfirth HD9 4DA

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Headteacher Mr P Gibbins

Dear Parent,

To help our kitchen staff plan for the new school year, we ask that you give an indication of the type of lunchtime arrangements your child(ren) will be having when they join us in September.

Since September 2014, the Government has provided school meals free of charge for all children in Foundation Stage, Year 1 and Year 2. The scheme is known as Universal Infant Free School Meals (UIFSM) and should not be confused with Free School Meals (FSM) which is dependent on your personal circumstances (see overleaf for details).

In addition to this, every child in school is invited to have milk after their morning break. Whether milk has to be paid for or not depends on several factors (see overleaf for details). Milk is requested and ordered before the start of each new term and is currently £11.50 per term but is subject to change.

Please fill in and return the slip below as soon as possible but no later than **Friday 7th July 2017** to let us know your intentions.

Yours faithfully,

Nicola Kinsey
Senior Business Support Officer

PTO

Child's Name : _____ Date of birth: _____

My child may be eligible for Free School Meals (FSM). I will submit my application as soon as possible and no later than 2 nd September 2017 (see overleaf).	
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Lunchtime Arrangements	
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My child will have dinners.	
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My child will have packed lunches.	
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Milk Arrangements	
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My child would like milk.	
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My child will not have milk.	
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Free School Meals (FSM)

If you think your personal circumstances may make your child eligible to free school meals and milk then you need to apply to the Free School Meals Service as soon as possible and no later than 2nd September 2017.

PLEASE SEE THE SEPARATE LETTER REGARDING THIS.

Paying For Milk

Milk is ordered and paid for in advance per term from the term in which your child turns 5. Until then, milk is provided free of charge. Please note that milk cannot be ordered after the payment due date for each term. Payment should be made via ParentPay once you receive your activation letter.

If your child is eligible to Free School Meals (FSM) the milk will be free of charge but you should still request it by returning this form.

Pupils who partake of the 'Milk in Schools Scheme' benefit from a subsidy from this scheme. This represents a significant reduction in the actual cost of the milk.

For the 2017/2018 school year, the payment cut off dates are as follows:

When is your child's 5th birthday?	Which term do I start to pay?	What is the payment deadline date?
Before 23/12/2017	Autumn term 2017	22 nd September 2017
23/12/2017 to 29/3/2018	Spring Term 2018	15 th December 2017
30/3/2018 to 20/7/2018	Summer term 2018	23 rd March 2018
21/7/2018 onwards	Autumn term 2018	To be advised

Changing Meal Type

If your child wishes to swap between school meals and packed lunches please give the school office one weeks' notice.