

THE GOVERNING BODY OF MELTHAM CE (VC) PRIMARY SCHOOL

Minutes of the Meeting of the Governing Body held at 7.00 pm at the School on Thursday, 12 July 2018.

PRESENT

Cllr P White (Chair), Mr. A Beaumont (Head Teacher), Mr. C Aspey, Mrs. M Hinkin, Mr. P Needham, Mr. M Nolan, Mr. K Stephenson, Mrs. H Travis and Mrs. G Turner.

In Attendance

Ms H Blakeman (Meeting Clerk)

2750. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST

Apologies were received from Mr. A Bolland and Mrs A Flocks, both with consent.

There were no declarations of interest.

2751. NOTIFICATION OF ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS

There were no items to be brought up under Any Other Business.

2752. REPRESENTATIONResignation

<u>Name</u>	<u>Category</u>	<u>With Effect from</u>
Mrs J Biddle-Mogg	Co-opted	12.07.18

There is a vacancy open for a co-opted governor.

2753. MINUTES OF THE MEETING HELD ON 24 MAY 2018.

The minutes of the meeting held on 24 May 2018 were approved as a true and correct record of the meeting, subject to the following amendment:

Minute 2738

The correct spelling of Mr Bolland's name to be altered from Mr Bollard.

Minute 2742 (3)

The substitution of the correct title from Miss Mitchell to Mrs Mitchell

2754. MATTERS ARISING.(a) Minute 2736 GDPR

To put on the agenda as a standing item; 'Governor for GDPR role'.

2755. REPORTS FROM COMMITTEES.

There were no reports from the committees.

2756. HEAD TEACHER'S REPORT AND GOVERNORS' QUESTIONS.

The Head Teacher's Report to Governors 11th May 2018 to 12th July 2018 was circulated to Governors. Mr. A Beaumont referred to his report and the following items were highlighted, and questions asked.

(a) The School Development Plan

The School Development plan (2017-18) review and evaluation document was completed by Phil Gibbins.

There has been a change to the SDP for 2018-19 to change Target 4 to address staff concerns about behaviour. The target is to 'Develop staff's knowledge of managing behaviour to reduce instances of inappropriate behaviour and improve consistency'.

The PUMA (Progress in Understanding Math's Assessment) will be carried out each term. This will help the governors monitor the data from the pupils as the scores are standardized and pupils are assessed throughout the unit. The Head explained that the progress of data is hard to measure and that good progress is the key.

KS1 Phonics Handbook has been completed but not yet shared with parents. At present, it is for practitioners only and will need editing and summarizing for parents. It was discussed that it would be a good idea to share the ideas in the handbook with parents when they attend the transition evening in September. The school's 'behaviour and reward policy' will be reviewed and updated on the School Development Plan.

During the next academic year, the Head and Mr Gibbins will visit other schools to report back on how they deal with mental health for young people. The School Development plan will be put out in a draft format for the governing body in September.

(b) Staffing

Interviews took place on 11 July for the vacancy of EYFS maternity cover post and the Chair remarked how pleased he was with the quality of applicants. The new starter will be due to start after the October half term.

Q: Can we ask her to start earlier if she is a good applicant so as not to run the risk of her going to another job?

A: Financially the school cannot have the new starter and teacher for a prolonged handover period. Maybe 1 day a week could be offered of PPA cover in Reception so the new applicant will have some time with the pupils before starting after half term.

Mr Scotland-Judd, the IT technician has given notice of retirement and the school are currently trying to fill his 8 hour contract.

The Head has been working with Nields School in Slaithwaite providing support for the acting head leading up to OFSTED. Mr Aspey and Ms Taithe have both been accepted to become Specialist Leaders in Education.

(c) Premises

The New Year 3 laptops have been delivered and are just awaiting installation after a delay of problems with the server.

The multi-use games area in the playground is ready to be built and will hopefully be completed over the summer holidays.

The heating project in the hall and Year 3 and Year 4 will take place over the summer.

(d) Budget

The school Business Manager received and audit on 12 July and it was reported to have all gone well.

(e) Teaching and Learning

The school was formally moderated for writing for Year 6 and the moderators commented on the teachers' knowledge of the children, their understanding of the assessment frameworks and their ability to validate their judgements.

The decision has been taken to inform children and parents of their classes for next year earlier than before. This enabled 3 transition visits to new classes and teachers instead of the previous 1 visit. The aim is to give more re-assurance to the children.

The new starters for school have visited and taken part in the Teddy Bears picnic and stayed for lunch. They will attend school in the following week for an afternoon visit.

(f) Policies

The English Policy is currently being reviewed and updated.

(g) Safeguarding of Pupils

The Head has met with the Director of Children's Services to discuss the Single Assessment process and possible issues that could arise from the process been voluntary for parents.

Q: What does the school do if the parents involved in a case do not volunteer to sign the necessary paperwork?

A: Sometimes there is not always the required support from external agencies, yet the school does everything it can do to help within the framework it can work to.

Resolved: To thank the Head Teacher for his report.

2757. HEADTEACHER WELLBEING

The Head Teacher reported that he was fine.

2758. ACADEMY STATUS.

There was no further update.

2759. End of Year Data Report

The Head had distributed the End of Year Data Report to the governors prior to the Meeting.

To summarise, the EYFS attainment was above national average at 71.7%. KS1 attainment in Maths was strong and well above the national average. The Phonics test attainment was 84.3% compared to a national average of 82.7%. There was a slight decrease in reading and just below national at 74.6% compared to 75.5%. The Reading, Writing and Maths combined was above the national average. The data pointed to boys performing over the girls.

Q: Do we need to get the pupils practising more tests?

A: No, we do practise tests in class but do not want to introduce any more for children who are only 6 or 7 years old.

Q: Are the girls underachieving?

A: It is just this cohort that has the boys achieving higher.

KS2 results had only just been released so the data on progress may change when the national figures are released in September, but progress is looking in line with the national average. KS2 is lower than previous attainment as expected but the progress the children have made is good. The average scaled score for Reading was 103 against national of 105, Maths at 104 against national of 104 and EGPS of 103 against national of 106.

2760. SAMPLE SATS QUESTIONS

The Head handed out a sample of questions from this year's SATS tests to show the governors the level of standards expected for Year 6. A selection of Maths, SPAG and comprehension questions were tested on the governors and a discussion was held on reaching the answers.

Q: Can we praise the academic achievements of pupils for progress and attainment like we so for Sport or music?

A: Our mind-set is to focus on the progress children make rather than an individual who has achieved the highest score. One way could be to possibly look at doing it per class when we have the progress data all confirmed.

2761. GOVERNOR TRAINING AND GOVERNOR VISITS

Cllr K Buchanan attended school on the 7 June to observe phonics teaching in the Foundation Stage. On her Governor's visit report form, Cllr Buchanan felt confident that more children would achieve a Good Level of Development with the support of the recent Early Years Vision report.

Mr M Nolan attended school on 5 June to visit Reception, Year 2, Year 3 and Year 4 to observe the implementation of the SDP Target 5 – To improve outcomes in Maths.

In his visit report form, Mr Nolan commented that all classes had adopted the White Rose Hub and were taking it very seriously. He was pleased to see such an impressive approach to the curriculum change in Maths, and had high hopes for the future for attainment in Maths.

2762. ANY OTHER BUSINESS

There was nothing to report.

The Chair took the opportunity to thank the Head and his staff for all their hard work over a challenging year with staff changes and disruption.


2763. DATES OF FUTURE MEETINGS AND POSSIBLE AGENDA ITEMS

The following dates for future meetings were agreed to be held at the school on Thursday 20 September 2018 at 7pm.

2764. AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY

RESOLVED: No part of the agenda, minutes or related papers be excluded from the copy to be made available at the School, in accordance with the Freedom of Information Act.

The meeting closed at 9.05pm.



Chair
20.09.18

Date

