



**Meltham CE Primary School**  
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Headteacher Mr P Gibbins

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July 2024

Dear Parent/Carer

### Year 2 to Year 3 Lunchtime Information

Throughout Foundation Stage and Key Stage 1, your child has been entitled to school meals free of charge irrespective of their parents' incomes as part of a government scheme called Universal Infant Free School Meals (UIFSM).

In September 2024, your child is due to move from Year 2 to Year 3 which means that if they choose to continue with school meals, they will no longer be entitled to UIFSM and meals will need to be paid for at a cost of £2.55 per day.

Payment must be made in advance via ParentPay and can be paid weekly, half-termly or termly. Children have the following lunchtime options;

- full time dinners or packed lunches
- a school dinner on a Tuesday or a Thursday only
- a school dinner on a Tuesday and a Thursday

Your child can swap their lunchtime option at any time but must adhere to one of the patterns above. Please contact the school office via email to advise to any change.

Alternatively, children may qualify for Free School Meals (FSM) based on financial grounds and this also entitles your child to free school milk. The school benefits by receiving additional government funding for every child eligible for FSM. You will be eligible for Free School Meals (FSM) if you receive any of the following:-

- Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)
- Income support
- Income Based Job Seekers Allowance
- Income Related Employment and Support Allowance
- Child Tax Credit, but are not entitled to a Working Tax Credit and your annual income (as assessed by Her Majesty's Revenue and Customs) is less than £16,190
- Support under Part VI of the Immigration and Asylum Act 1999
- Guaranteed element of State Pension Credit

Apply, confidentially, for FSM by phone on 01484 221000 and ask for 'free school meals' or via the Kirklees Council website at <https://www.kirklees.gov.uk/beta/schools/free-school-meals.aspx>. To complete this form you will need both you and your partner's National Insurance Number or NASS (National Asylum Support Service) number. Applications should be made as soon as possible and no later than 1 September 2022.

After you've applied:

Kirklees usually contact the relevant schools within 48 hours to tell them the date the entitlement to free school meals will start from. They will also send you a letter telling you the start date of your free school meal entitlement. This is usually received within 5 working days. Your application is anonymous. No one will know you have applied and it will not affect any other benefits you are claiming. Kirklees will contact you for further information if they need to know anything additional.

If you need any help applying, ask for Mrs Hirst at the school office.

Please help us to gain this additional school funding, the additional money can be spent as the school chooses and makes a huge difference to the support, equipment and facilities that the school can provide for all our children. Meltham CE Primary School will only get this money if you apply and have your application approved.

In order to allow our kitchen to plan for the number of meals to be taken from September please could you return the slip at the bottom of this letter before the end of the Summer term 2024.

Yours faithfully



Gillian Turner  
Deputy Headteacher

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Child's name \_\_\_\_\_

My child will have a school meal from September 2024 and I confirm that I will pay for meals, in advance via parentpay, meals cost £2.75 per day:

Every day at a cost of £13.75 per week

On a Tuesday **or** Thursday only, £2.75 per week

On both Tuesday and Thursday at a cost of £5.50 per week

My child will bring a packed lunch from home from September 2024

My child is entitled to Free School meals  
and I will make an application to Kirklees Council